

**ALLEGAN TOWNSHIP HALL**  
3037 118<sup>th</sup> Avenue – Allegan  
(269) 673-5051- phone; (269) 686-2409 – fax

**RENTAL AGREEMENT**

The cost is \$175.00 with an additional \$50.00 deposit down (\$100 for wedding), refundable, if the hall is left in the condition it was found prior to use.

As the township is a form of government, the following conditions must be met:

- 1) **No** smoking is permitted within the building;
- 2) **No** alcoholic liquor, beer, wine or spirits are to be brought onto township property or consumed thereon;
- 3) **No** food may be prepared in the kitchen as a state license is required to process food;
- 4) The undersigned reader agrees to hold harmless and indemnify Allegan Township for any and all losses caused by renter or his/her guests during the term of this rental agreement.

Also, the township board asks the following:

- 1) **No** red-colored beverages of any sort are permitted on the premises (this is because of the risk of carpet stains);
- 2) **No** animals allowed, except seeing-eye dogs; and
- 3) **No** decorations hung on the walls.
- 4) Prior to vacating the building, the user will clean and restore the premises to the condition in which they existed before the event.
- 5) The event will be completed by 11:00 P.M.
- 6) The area of township offices and fire department shall not be entered, occupied or used at any time.

Date of Rental \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ o-clock.

Deposit Fee \_\_\_\_\_ Date Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Rental Fee \_\_\_\_\_ Date Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Rented by \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
Township Representative